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Brian Oaks  
 General Manager

SMEAA OFFICERS  
 Mike Coffey, Jr.  
 Chairman  
 Mary Frances Squires  
 Vice-Chairman  
 Brad Mills  
 Secretary  
 Jeanette Goza  
 Treasurer

SMEAA MEMBERS  
 Steve Ettinger  
 Jason Loftus  
 Patricia Meyer  
 Andrew Spiro  
 Judy Yeager  
 Terry Young

*Springfield  
 Metropolitan  
 Exposition &  
 Auditorium  
 Authority*

**BOARD MEETING AGENDA**

**December 16, 2019**

**12:00 p.m.**

- I. Call to Order / Roll Call – Mr. Coffey**
- II. Statements from Visitors and Guests**
- III. ACTION ITEMS:**
  - A. Motion for approval of the Board Meeting Minutes of November 18, 2019 – Mr. Coffey**
  - B. Motion for approval of the scheduled monthly Board Meeting for the year 2020 – Mr. Coffey**
  - C. Motion for approval of Lease Contracts – Mr. Coffey**
    - 1. Lincoln’s Challenge Program Graduation  
December 14, 2019  
\$3,500.00 for the event.**
    - 2. The Elegant Bridal Expo  
January 26, 2020  
\$3,500.00 for the event.**
    - 3. Ansar Shrine Circus  
November 12-15, 2020; November 11-14, 2021;  
November 10-13, 2022  
\$4,000.00 per event day, each year. \$1,500.00 fee for move-in day.**
  - D. Motion for approval to award Bid for Boiler Replacement**
  - E. Chairman’s Report – Mr. Coffey**
  - F. Finance Committee Report – Ms. Goza**
    - 1. Motion for approval of List of Bills**
    - 2. Motion for approval of Finance Committee Report**
- IV. INFORMATION ITEMS:**
  - A. General Counsel’s Report - Mr. Stratton**
  - B. General Manager’s Report – Mr. Oaks**
- V. MOTION FOR ADJOURNMENT**

**\*Next SMEAA Board Meeting: Tuesday, January 21, 2020**