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Brian Oaks  
*General Manager*

SMEAA OFFICERS  
Mike Coffey, Jr.  
*Chairman*  
Mary Frances Squires  
*Vice-Chairman*  
Brad Mills  
*Secretary*  
Jeanette Goza  
*Treasurer*

SMEAA MEMBERS  
Steve Ettinger  
Jason Loftus  
Patricia Meyer  
Tony Smarjesse  
Andrew Spiro  
Judy Yeager  
Terry Young

***Springfield  
Metropolitan  
Exposition &  
Auditorium  
Authority***

**BOARD MEETING MINUTES**  
**February 18, 2020**  
**12:00 PM**

The regular Board Meeting of the Springfield Metropolitan Exposition and Auditorium Authority was called to order at 12:00 PM in the Boardroom of the Bank of Springfield Center by Chairman – Mike Coffey, Jr.

A roll call was taken and the following Board Members were present, representing a quorum:

Mr. Ettinger  
Ms. Goza  
Mr. Loftus  
Ms. Meyer  
Mr. Mills  
Ms. Squires  
Mr. Young

Also present were Brian Oaks, General Manager; Jodi Davis, Assistant General Manager; Jenny Vaughn, Dir. of Marketing & Box Office Management; James Dickey.

Mr. Coffey asked if there were any statements from visitors or guests. There were none.

Mr. Coffey called upon Judge Raylene Grischow to do the swearing in of the newly appointed Board member. Mr. Smarjesse stood in front of the Board and took his oath of office. He took his seat at the table.

Mr. Coffey asked for a motion to approve Action Item A, which was the Board Meeting Minutes from January 21, 2020. A motion was made by Ms. Meyer, and seconded by Mr. Young. A voice vote was taken, motion carried.

Mr. Coffey presented Chairman's report. Mr. Coffey stated that some of the Board members received calls regarding the City Tournament and asked Mr. Oaks to explain The Centers position with renting the building and how things are run. Mr. Oaks stated that The Center is leasing the building to whatever group is holding an event. He stated that the staff works with the organization(s) and as long as they are establishing their set of rules and regulations that are feasible then The Center will allow it. He explained that District 186 uses a lot of their own security personnel, as well as a lot of off duty Springfield police. Mr. Coffey stated that he received calls regarding the Pass List, which The Center does not have control over. He wanted to make sure that if anyone else received similar calls, they everyone knew that The Center is leasing and to refer the caller back to the

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organization. A discussion took place regarding a couple of issues. Mr. Smarjesse inquired about how well concessions did as compared to prior years. Mr. Oaks explained that it did okay but have been down in the past couple of years, which is typical based on the weather and the game matchup. Mr. Young stated that he had seen a lot of media coverage about political signs and voter sign-up being at the tournament. A discussion took place and Mr. Coffey stated that the Center was leasing the building to the District and if they had no issues with politics, then unless they are doing something illegal, the Center does not make the determination on what can and cannot take place.

Mr. Coffey called upon Ms. Goza to give the Finance Committee Report. Ms. Goza stated that the Finance Committee met at 11:50 AM.

Ms. Goza stated that the Finance Committee approved the list of bills as presented, but needed full Board approval.

Mr. Coffey asked for a motion to approve the list of bills. A motion was made by Mr. Mills, and seconded by Ms. Meyer. A voice vote was taken, motion carried.

Ms. Goza stated that there were three (3) expenditures over \$1,000.00 that needed full Board approval.

1. Johnson Controls - \$1,320.40...Fire Alarm System work
2. Entec - \$4,989.62...Chiller 1 Control Board Replacement (2<sup>nd</sup> Quote: Alpha Energy Solutions - \$5,143.00)
3. A1 Corp Hardware - \$8,922.42...6 Replacement Security Cameras (Reimburse w/ Insurance/Risk Management Funds)

Mr. Coffey asked for a motion to approve the expenditures over \$1,000.00. A motion was made by Mr. Young, and seconded by Ms. Meyer. A voice vote was taken, motion carried.

There was no General Counsel report at this meeting

Mr. Oaks presented the General Manager report. Mr. Oaks stated that it has been another busy month and gave a brief rundown of events that have occurred since the last meeting and what was to be expected for the next few weeks.

Mr. Oaks stated that he has been working with EL Pruitt on the Boiler Replacement Project. He stated that there are some incentives that are available through Ameren. Once the work with the incentive program is finished, Ameren will determine whether or not they will be giving some sort of incentive before work on the replacement project can begin. Mr. Oaks thinks he should hear something back from Ameren within the next couple of weeks.

Mr. Mills stated that he would like to thank the Center staff for their assistance with set up and overseeing the Lincoln Day Dinner.

Ms. Squires inquired about part-time staffing. Mr. Oaks stated that applications can be found on the website and/or by coming to the Administration office. He explained that due to the nature of the business, part-time staff is hard to get and keep, since the number of events that require part-time staffing is few and far between.

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Mr. Coffey asked for a motion to adjourn. A motion was made by Mr. Mills, and seconded by Ms. Goza. A voice vote was taken, motion carried and the meeting was adjourned at 12:13PM.

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Tracy Motter  
Executive Secretary

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Mr. Mike Coffey, Jr.  
Chairman