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Brian Oaks
General Manager

SMEAA OFFICERS
Mike Coffey, Jr.
Chairman
Mary Frances Squires
Vice-Chairman
Brad Mills
Secretary
Jeanette Goza
Treasurer

SMEAA MEMBERS
Steve Ettinger
Jason Loftus
Patricia Meyer
Tony Smarjesse
Andrew Spiro
Judy Yeager
Terry Young

**Springfield
Metropolitan
Exposition &
Auditorium
Authority**

**BOARD MEETING MINUTES
April 20, 2020
12:00 PM**

The regular Board Meeting of the Springfield Metropolitan Exposition and Auditorium Authority was called to order at 12:00 PM via ZOOM by Chairman – Mike Coffey, Jr.

A roll call was taken and the following Board Members were present, representing a quorum:

- Mr. Ettinger
- Ms. Goza
- Mr. Loftus
- Ms. Meyer
- Mr. Mills
- Mr. Spiro
- Mr. Smarjesse
- Mr. Young

Also present were Brian Oaks, General Manager; Jodi Davis, Assistant General Manager; Bernie Schoenberg, SJR; Bruce Stratton, Legal Counsel.

Mr. Coffey asked if there were any statements from visitors or guests. There were none.

Mr. Coffey asked for a motion to approve Action Items A, B & C which were the Board Meeting Minutes from February 18, 2020, the Lease Contracts and the BOS Center Preferred Caterers List. A motion was made by Mr. Loftus, and seconded by Mr. Mills. A voice vote was taken, motion carried.

Mr. Coffey called upon Mr. Mills to give the Finance Committee Report. Mr. Mills stated that the Finance Committee met at 11:50 AM.

Mr. Mills stated that the Finance Committee approved the list of bills as presented, reviewed the Box Office checks and stated there were no bills over \$1,000 needing approval.

Mr. Coffey asked for a motion to approve the list of bills. A motion was made by Mr. Young, and seconded by Mr. Ettinger. A voice vote was taken, motion carried.

There was no General Counsel report at this meeting

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Mr. Oaks presented the General Manager report. Mr. Oaks stated March 12 was when we started to have a lot of events canceling. Within days most of our events through May had cancelled. Currently most of our June or July events have canceled or notified us that they intend to likely cancel. 40-50% of our events that have cancelled are either trying to reschedule later in the fall or next year. Financially we have lost nearly 100% of our revenues.

Mr. Oaks stated that we do have some cash built up that will keep us going through this as well as furloughing the majority of our staff back on March 29. The only 3 people left working in a full-time role in the building are Brian Oaks, Jodi Davis, and Rich Sherwood; along with a couple of part-time security guards to staff our overnight shifts. Mr. Oaks stated he felt like it was important to keep people in the building 24 hours a day on an operational stand point.

Mr. Coffey asked Mr. Stratton to look into if money could be used from the Insurance Fund during these extenuating circumstances just as meetings are able to be held virtually during this time. Mr. Oaks added that other convention centers have reached out about efforts to touch base with legislators regarding any type of funding from the state to help the hospitality industry.

Mr. Coffey asked for a motion to adjourn. A motion was made by Ms. Meyer, and seconded by Mr. Young. A voice vote was taken, motion carried and the meeting was adjourned at 12:21 PM.

Jodi Davis
Assistant General Manager

Mr. Mike Coffey, Jr.
Chairman