



1 Convention Center Plaza
Springfield, IL 62701
Phone: 217.788.8800
Fax: 217.788.0811
www.springfieldpc3.com

Brian Oaks
General Manager

SMEAA OFFICERS
Mike Coffey, Jr.
Chairman
Mary Frances Squires
Vice-Chairman
Brad Mills
Secretary
Jeanette Goza
Treasurer

SMEAA MEMBERS
Bryce Benton
Jason Loftus
Patricia Meyer
Connie Sebok
Gregory Sronce
Bill Taft
Judy Yeager

*Springfield
Metropolitan
Exposition &
Auditorium
Authority*

BOARD MEETING AGENDA
December 19, 2016
12:00 p.m.

- I. Call to Order / Roll Call – Mr. Coffey**
- II. Statements from Visitors and Guests**
- III. ACTION ITEMS:**
 - A. Motion for approval of the Board Meeting Minutes of November 21, 2016 – Mr. Coffey**
 - B. Motion for approval of the scheduled monthly Board Meetings for the year 2017 - Mr. Coffey**
 - C. Motion for approval of Lease Contracts – Mr. Coffey**
 - 1. Capital City Showcase
December 3, 2016
\$3,500.00 in Advertising Trade.**
 - 2. Style of Hope Fashion Show
September 21, 2017
\$2,500.00 per event day. \$1,000.00 fee for move-in day, IF NEEDED.**
 - 3. American Legion
July 10-14, 2018
\$15,000.00 for the event.**
 - 4. IL Assoc. of School Administrators
September 24-27, 2019
\$10,750.00 for the event.**
 - C. Chairman’s Report – Mr. Coffey**
 - D. Finance Committee Report – Ms. Goza**
 - 1. Motion for approval of List of Bills**
 - 2. Motion for approval of Finance Committee Report**

V. INFORMATION ITEMS:

A. General Counsel's Report - Mr. Stratton

B. General Manager's Report – Mr. Oaks

VI. MOTION FOR ADJOURNMENT