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Brian Oaks  
 General Manager

SMEAA OFFICERS  
 Mike Coffey, Jr.  
 Chairman  
 Mary Frances Squires  
 Vice-Chairman  
 Anthony Smarjesse  
 Secretary  
 Jeanette Goza  
 Treasurer

SMEAA MEMBERS  
 Bryce Benton  
 Jason Loftus  
 Patricia Meyer  
 Brad Mills  
 Connie Sebok  
 Gregory Sronce  
 Judy Yeager

**Springfield  
 Metropolitan  
 Exposition &  
 Auditorium  
 Authority**

**BOARD MEETING AGENDA**  
**December 21, 2015**  
**12:00 p.m.**

- I. Call to Order / Roll Call – Mr. Coffey**
- II. Statements from Visitors and Guests**
  - A. FY’15 Audit Report – Chad Lucas (Sikich LLC)**
- III. ACTION ITEMS:**
  - A. Motion for approval of the Board Meeting Minutes of November 16, 2015 – Mr. Coffey**
  - B. Motion for approval of the scheduled monthly Board Meetings for the year 2016 – Mr. Coffey**
  - C. Motion for approval of Lease Contracts – Mr. Coffey**
    - 1. Advocacy Day  
April 5, 2016  
\$5,000.00 for the event.**
    - 2. Illinois Coalition of the Blind Concert  
January 7, 2016  
\$700.00 for the event.**
    - 3. Girl Scouts of Central Illinois  
May 6, 2016  
\$3,500.00 for the event.**
    - 4. Capital City Showcase  
December 5, 2015  
\$3,500.00 in Advertising Trade only.**
    - 5. Masonic Grand Lodge  
October 4-6, 2018; October 3-5, 2019; October 8-10, 2020;  
October 7-9, 2021; October 6-8, 2022  
2018-\$7,000.00; 2019-\$7,500.00; 2020-\$8,000.00;  
2021-\$8,500.00; 2022-\$9,000.00**

\*Next SMEAA Board Meeting: Tuesday, January 19, 2016

6. **Boys City Basketball Tournament**  
**January 20-23, 2016; January 18-21, 2017;**  
**January 17-20, 2018**  
**\$1,000.00 per event day or 10% of the Gross Receipts, whichever is greater. \$500.00 fee for move-in day, provided there is no organized event planned.**

**D. Motion for approval of ENTEC Sponsorship Renewal**

**E. Motion for approval of Hanson Engineering Partnership/Sponsorship Letter of Intent**

**F. Motion for approval of Quarterly Sponsorship Commission**

**G. Motion for approval for Open Enrollment period through January 31, 2016 for The Center's Preferred Caterers list**

**H. Chairman's Report – Mr. Coffey**

**I. Finance Committee Report – Ms. Goza**

1. **Motion for approval of List of Bills**

2. **Motion for approval of Finance Committee Report**

**IV. INFORMATION ITEMS:**

**A. General Counsel's Report - Mr. Stratton**

**B. General Manager's Report – Mr. Oaks**

1. **Sponsorship Report – Shawn Mayernick**

**V. MOTION FOR ADJOURNMENT**