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General Manager

SMEAA OFFICERS
Mike Coffey, Jr.
Chairman
Mary Frances Squires
Vice-Chairman
Brad Mills
Secretary
Jeanette Goza
Treasurer

SMEAA MEMBERS
Steve Ettinger
Jason Loftus
Patricia Meyer
Tony Smarjesse
Andrew Spiro
Judy Yeager
Terry Young

***Springfield
Metropolitan
Exposition &
Auditorium
Authority***

BOARD MEETING MINUTES
March 21, 2022
12:00 PM

The regular Board Meeting of the Springfield Metropolitan Exposition and Auditorium Authority was called to order at 12:00 PM in the Boardroom of the Bank of Springfield Center by Chairman Mike Coffey, Jr.

A roll call was taken and the following Board Members were present, representing a quorum:

Mr. Ettinger
Ms. Goza
Ms. Meyer (arrived at 12:04)
Mr. Mills
Mr. Smarjesse
Mr. Spiro
Mr. Young

Also present were Jodi Davis, General Manager; Bruce Stratton & Justin Reichert, Legal Counsel; James Dickey.

Mr. Coffey asked if there were any statements from visitors or guests. There were none.

Mr. Coffey asked for a motion to approve Action Item A & B, which were the Board Meeting Minutes from February 22, 2022 & the Lease Contracts. A motion was made by Mr. Young, and seconded by Ms. Yeager. A voice vote was taken, motion carried.

Mr. Coffey asked for a motion to approve Action Item C & D, which were the Declaration of Surplus Property and Bid for Sale of the Sports King Portable Basketball Floor & the BOS Preferred Caterers List. A motion was made by Mr. Mills, and seconded by Ms. Meyer. A voice vote was taken, motion carried.

There was no Chairman's report at this meeting.

Mr. Coffey called upon Ms. Goza to give the Finance Committee Report. Ms. Goza stated that the Finance Committee met at 11:48 AM.

Ms. Goza stated that the Finance Committee approved the list of bills as presented, but needed full Board approval.

Board Meeting Minutes

March 21, 2022

Page 2 of 3

Mr. Coffey asked for a motion to approve the list of bills. A motion was made by Ms. Yeager, and seconded by Ms. Meyer. A voice vote was taken, motion carried.

Ms. Goza stated that there was one (1) pre-approved expenditure over \$1,000.00, but needed full Board approval.

1. Springfield Overhead Doors - \$2,525.00...Repair NE Overhead Corner Door (to be reimbursed by MJ Kellner) – Pre-approved by Mr. Coffey & Ms. Goza

Mr. Coffey asked for a motion to approve the pre-approved expenditure over \$1,000.00. A motion was made by Ms. Yeager, and seconded by Mr. Smarjesse. A voice vote was taken, motion carried.

Ms. Goza stated that there were two (2) expenditures over \$1,000.00, but needed full Board approval.

1. Google - \$1,152.00...Google Cloud 1yr Subscription
2. Jennings Implement - \$1,158.00...Hardware Windshield Repair

Mr. Coffey asked for a motion to approve the expenditures over \$1,000.00. A motion was made by Ms. Yeager, and seconded by Mr. Mills. A voice vote was taken, motion carried.

There was no General Counsel report at this meeting.

Ms. Davis presented the General Managers report. Ms. Davis stated that it has been very busy. She explained that with Covid and having to reschedule events that events have been back to back. She stated that in one week the building hosted the Basketball Supersectionals, IL Reading Council and IWCOA events. Ms. Davis stated that the maintenance crew did a great job with a lot of hours getting everything changed over from one event to the next. Ms. Davis stated that WWE held their event over the past weekend and had a great crowd.

Ms. Davis stated that the RFP for new Garage Equipment is out and the Board will have it for the next meeting. She stated that she will be working on putting out for Bids on the Basketball floor. A discussion took place on minimum bids, accepting or not accepting a bid and what to do if no bid is accepted.

Ms. Davis was asked if the people working in the Concession stands were Center employees & how much they are paid. Ms. Davis stated that they are Center employees and make minimum wage, which is currently \$12.00 per hour, and split any tips that they receive at that stand. She stated they are paid every two (2) weeks. A discussion took place regarding the long lines and time that people were standing in line during the WWE event. A discussion took place regarding ways to get people to work and overstaffing the stands to ensure that customers are taken care of quicker.

Ms. Davis stated that she has booked two (2) Plaza events. On June 10th there will be an AC/DC Tribute Band and on June 17th there will be a Bob Marley Tribute Band.

Board Meeting Minutes

March 21, 2022

Page 3 of 3

Mr. Coffey asked for a motion to adjourn. A motion was made by Mr. Young, and seconded by Mr. Mills. A voice vote was taken, motion carried and the meeting was adjourned at 12:19 PM.

Tracy Motter
Executive Secretary

Mr. Mike Coffey, Jr.
Chairman