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Brian Oaks
General Manager

SMEAA OFFICERS
Mike Coffey, Jr.
Chairman
Mary Frances Squires
Vice-Chairman
Brad Mills
Secretary
Jeanette Goza
Treasurer

SMEAA MEMBERS
Steve Ettinger
Jason Loftus
Patricia Meyer
Tony Smarjesse
Andrew Spiro
Judy Yeager
Terry Young

***Springfield
Metropolitan
Exposition &
Auditorium
Authority***

BOARD MEETING MINUTES
August 16, 2021
12:00 PM

The regular Board Meeting of the Springfield Metropolitan Exposition and Auditorium Authority was called to order at 12:00 PM in the Boardroom of the Bank of Springfield Center by Vice-Chairman Mary Frances Squires.

A roll call was taken and the following Board Members were present, representing a quorum:

Mr. Ettinger
Ms. Goza
Mr. Loftus
Ms. Meyer
Mr. Mills
Mr. Smarjesse
Mr. Spiro
Ms. Yeager
Mr. Young

Also present were Brian Oaks, General Manager; Jodi Davis, Assistant General Manager; Bruce Stratton, Legal Counsel; James Dickey.

Ms. Squires asked if there were any statements from visitors or guests. There were none.

Ms. Squires asked for a motion to approve Action Item A & B, which were the Board Meeting Minutes from July 26, 2021 & the Lease Contracts. A motion was made by Mr. Mills, and seconded by Ms. Yeager. A voice vote was taken, motion carried.

There was no Chairman's report at this meeting.

Ms. Squires called upon Ms. Goza to give the Finance Committee Report. Ms. Goza stated that the Finance Committee met at 11:50 AM.

Ms. Goza stated that the Finance Committee approved the list of bills as presented, but needed full Board approval.

Ms. Squires asked for a motion to approve the list of bills. A motion was made by Mr. Mills, and seconded by Ms. Meyer. A voice vote was taken, motion carried.

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Ms. Goza stated that there was one (1) expenditure over \$1,000.00, but needed full Board approval.

1. Entec - \$1,810.00...HVAC repairs & replacement

Ms. Squires asked for a motion to approve the expenditure over \$1,000.00. A motion was made by Mr. Young, and seconded by Ms. Yeager. A voice vote was taken, motion carried.

Ms. Goza stated that the Finance Committee approved the Budget & Appropriation Ordinance, but needed full Board approval.

Ms. Squires asked for a motion to approve the Budget & Appropriation Ordinance. A motion was made by Mr. Young, and seconded by Ms. Yeager. A voice vote was taken, motion carried.

Ms. Goza stated that the Finance Committee approved the Ordinance for Levy & Assessment of Taxes, but needed full Board approval.

Ms. Squires asked for a motion to approve the Ordinance for Levy & Assessment of Taxes. A motion was made by Mr. Mills, and seconded by Ms. Meyer. A voice vote was taken, motion carried with 10 Ayes and one (1) Not Present.

There was no General Counsel report at this meeting.

Mr. Oaks presented the General Manager report. Mr. Oaks stated that there were no events, since the last meeting, to report on. However, there were a couple of meetings in the Lower Level, including the Central State 8 Conference. Outside of that, the Maintenance department has been working on some maintenance projects and there have been some meetings with some of the Fall events. Mr. Oaks stated that at the last meeting he had mentioned that he was going to start rehiring a couple of positions. Shortly after that, he started getting some calls from groups with concerns about their Fall events because of the rise of cases. And with the Delta variant, people are feeling shaky about whether or not they will be able to hold said event and about the mask mandates. Mr. Oaks stated that he has collected some resumes but has decided not to fill those positions yet, until he feels that everything is on solid ground. For the time being, The Center is in a bit of limbo again and will wait to see what the next few months will hold, in terms of the Fall event calendar.

Ms. Squires inquired about the financial side of the business. Mr. Oaks stated that The Center received the Shuttered Venue Operators Grant, which was roughly \$726,000.00, which put The Center in a very good position in terms of where the finances are. He stated that Statement of Operations in the Board packet shows basically a rough draft of the year end in terms of the monthly statements. As of July 31, he thinks that The Center was around \$50,000.00 under budget, however considering everything that has happened over the past year, he is pleased with that number. Mr. Oaks stated that The Center is on good financial ground, he just hopes to be able to get the building back open and generate business for the other businesses that The Center helps drive revenue to. He stated that he hopes sooner rather than later that The Center will get back into some business convention. He thinks for this coming budget year, it is budgeted around 70% of the normal revenues for meeting and main hall rental, because he does not think that things will be back to 100% this year.

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Ms. Squires asked for a motion to adjourn. A motion was made by Ms. Yeager, and seconded by Ms. Goza. A voice vote was taken, motion carried and the meeting was adjourned at 12:05 PM.

Tracy Motter
Executive Secretary

Ms. Mary Frances Squires
Vice-Chairman