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Brian Oaks
General Manager

SMEAA OFFICERS
Mike Coffey, Jr.
Chairman
Mary Frances Squires
Vice-Chairman
Brad Mills
Secretary
Jeanette Goza
Treasurer

SMEAA MEMBERS
Steve Ettinger
Jason Loftus
Patricia Meyer
Andrew Spiro
Judy Yeager
Terry Young

*Springfield
Metropolitan
Exposition &
Auditorium
Authority*

BOARD MEETING AGENDA

January 21, 2020 - **TUESDAY**

12:00 p.m.

- I. **Call to Order / Roll Call – Mr. Coffey**
- II. **Statements from Visitors and Guests**
 - A. **FY’19 Audit Report – Bill Castor (Eck, Schafer & Punke)**
- III. **ACTION ITEMS:**
 - A. **Motion for approval of the Board Meeting Minutes of December 16, 2019 – Mr. Coffey**
 - B. **Motion for approval of Lease Contracts – Mr. Coffey**
 - 1. **Horace Mann Annual Meeting
February 25-27, 2020
\$3,500.00 per event day. \$1,500.00 fee per move-in day.**
 - 2. **Battle of the Bows
March 1, 2020
\$2,500.00 for the event.**
 - 3. **Outdoor Expo
September 18-19, 2020
\$6,500.00 in Advertising Trade.**
 - C. **Motion for approval for Open Enrollment period through February 29, 2020 for the BOS Preferred Caterers list**
 - D. **Chairman’s Report – Mr. Coffey**
 - 1. **Board Vacancy Appointment**
 - E. **Finance Committee Report – Ms. Goza**
 - 1. **Motion for approval of List of Bills**
 - 2. **Motion for approval of Finance Committee Report**
- IV. **INFORMATION ITEMS:**
 - A. **General Counsel’s Report - Mr. Stratton**
 - B. **General Manager’s Report – Mr. Oaks**
- V. **MOTION FOR ADJOURNMENT**

***Next SMEAA Board Meeting: Tuesday, February 18, 2020**