



1 Convention Center Plaza  
Springfield, IL 62701  
Phone: 217.788.8800  
Fax: 217.788.0811  
www.theboscenter.com

Brian Oaks  
*General Manager*

SMEAA OFFICERS  
Mike Coffey, Jr.  
*Chairman*  
Mary Frances Squires  
*Vice-Chairman*  
Brad Mills  
*Secretary*  
Jeanette Goza  
*Treasurer*

SMEAA MEMBERS  
Steve Ettinger  
Jason Loftus  
Patricia Meyer  
Tony Smarjesse  
Andrew Spiro  
Judy Yeager  
Terry Young

***Springfield  
Metropolitan  
Exposition &  
Auditorium  
Authority***

**BOARD MEETING MINUTES  
December 20, 2021  
12:00 PM**

The regular Board Meeting of the Springfield Metropolitan Exposition and Auditorium Authority was called to order at 12:00 PM in the Boardroom of the Bank of Springfield Center by Chairman Mike Coffey, Jr.

A roll call was taken and the following Board Members were present, representing a quorum:

Mr. Ettinger  
Ms. Goza  
Ms. Meyer  
Mr. Mills  
Mr. Spiro  
Ms. Squires  
Ms. Yeager

Also present were Brian Oaks, General Manager; Jodi Davis, Assistant General Manager; Justin Richert, Legal Counsel; Kristi Corpin, Eck, Schafer & Punke; James Dickey.

Mr. Coffey asked if there were any statements from visitors or guests. There were none.

Mr. Coffey called upon Ms. Corpin to present the FY'19 Audit report to the Board. Ms. Corpin stated that everyone should have three (3) letters and one (1) binder in front of them. Ms. Corpin referred to the Required Communication letter and gave a brief synopsis. Then she referred to the Financial Statements & Independent Auditor's Report and explained certain pages throughout. She concluded the presentation with a look at the Grafts and Other Matters letter. A discussion took place regarding their recommendations. There were not additional questions from the Board.

Mr. Coffey asked for a motion to approve Action Item A, B & C, which were the Board Meeting Minutes from November 5, 2021, the 2022 Board Meeting Dates & the Lease Contracts, with a correction to the third Lease Contract. A motion was made by Ms. Yeager, and seconded by Ms. Meyer. A voice vote was taken, motion carried.

There was no Chairman's report at this meeting.

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Mr. Coffey called upon Ms. Goza to give the Finance Committee Report. Ms. Goza stated that the Finance Committee met at 11:45 AM.

Ms. Goza stated that the Finance Committee approved the list of bills as presented, but needed full Board approval.

Mr. Coffey asked for a motion to approve the list of bills. A motion was made by Mr. Mills, and seconded by Ms. Yeager. A voice vote was taken, motion carried.

Ms. Goza stated that there was one (1) expenditure over \$1,000.00, but needed full Board approval.

*1. Triad - \$2,398.70...17 Automated Hand Sanitizer Stands (to be paid w/ IPRF Grant)*

Mr. Coffey asked for a motion to approve the expenditures over \$1,000.00. A motion was made by Ms. Yeager, and seconded by Mr. Mills. A voice vote was taken, motion carried.

There was no General Counsel report at this meeting.

Mr. Coffey asked for a motion for approval of the meeting to go into Executive Session. A motion was made by Ms. Yeager, and seconded by Ms. Goza. A voice vote was taken, motion carried.

The meeting when into Executive Session at 12:22 PM.

The meeting reconvened at 12:27 PM.

Mr. Coffey stated that he would like to wish Mr. Oaks lots of luck in Arkansas. Mr. Oaks stated he wanted to thank the Board for their support throughout the years. He said he is looking forward to new opportunities in Little Rock and feeling confident for things ahead. A discussion took place regarding Mr. Oaks' last day, with everyone wishing him luck and thanking him for his service. Ms. Davis presented the Serving Tray commemorating his 18 years of service.

Mr. Coffey asked for a motion to adjourn. A motion was made by Mr. Mills, and seconded by Ms. Goza. A voice vote was taken, motion carried and the meeting was adjourned at 12:29 PM.

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Tracy Motter  
Executive Secretary

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Mr. Mike Coffey, Jr.  
Chairman