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Brian Oaks
General Manager

SMEAA OFFICERS
Mike Coffey, Jr.
Chairman
Mary Frances Squires
Vice-Chairman
Brad Mills
Secretary
Jeanette Goza
Treasurer

SMEAA MEMBERS
Steve Ettinger
Jason Loftus
Patricia Meyer
Tony Smarjesse
Andrew Spiro
Judy Yeager
Terry Young

***Springfield
Metropolitan
Exposition &
Auditorium
Authority***

BOARD MEETING MINUTES
June 21, 2021
12:00 PM

The regular Board Meeting of the Springfield Metropolitan Exposition and Auditorium Authority was called to order at 12:00 PM in the Boardroom of the Bank of Springfield Center by Chairman Mike Coffey.

A roll call was taken and the following Board Members were present, representing a quorum:

Ms. Goza
Mr. Loftus
Ms. Meyer
Mr. Smarjesse
Mr. Spiro (arrived at 12:01)
Mr. Young

Also present were Brian Oaks, General Manager; Jodi Davis, Assistant General Manager; Bruce Stratton & Joe Roesch, Legal Counsel; Judge Perrin; James Dickey.

Mr. Coffey asked if there were any statements from visitors or guests. There were none.

Mr. Coffey called upon Judge Perrin for the swearing in of the newly elected Board member. Judge Perrin asked Ms. Goza to stand for the swearing in.

Mr. Coffey asked for a motion to approve Action Item A & B, which were the Board Meeting Minutes from May 17, 2021 and the Lease Contracts. A motion was made by Mr. Loftus, and seconded by Ms. Meyer. A voice vote was taken, motion carried.

There was no Chairman's report at this meeting.

Mr. Coffey asked for a motion to approve the Finance Committee Minutes of May 17, 2021. A motion was made by Mr. Spiro, and seconded by Ms. Meyer. A voice vote was taken, motion carried.

Mr. Coffey stated that there was one (1) expenditure over \$1,000.00, but needed full Board approval.

1. Cardinal Business Equipment - \$7,550.00...Yrly Maintenance Subscription for Concessions Registers (Aloha)

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Mr. Coffey asked for a motion to approve the list of bills and expenditures over \$1,000.00. A motion was made by Mr. Young, and seconded by Ms. Meyer. A voice vote was taken, motion carried.

Mr. Coffey asked for a motion to approve the continuation of the Eck, Schafer & Punke contract as the accounting/external audit firm. A motion was made by Mr. Smarjesse, and seconded by Ms. Meyer. A voice vote was taken, motion carried.

Mr. Coffey asked for a motion to approve the FY'22 Proposed Budget, which will be on file for 30-days. A motion was made by Mr. Smarjesse, and seconded by Mr. Young. A voice vote was taken, motion carried.

There was no General Counsel report at this meeting.

Mr. Oaks presented the General Manager report. Mr. Oaks stated that he would like to apologize to Mr. Young and to the Board regarding not providing them with up-to-date information for upcoming events, in a timelier manner. He stated that he will be have Tracy update information as it becomes available to her, so that the Board is aware prior to the general public. Mr. Loftus asked about getting a group text. Mr. Oaks stated that he can look into either sending out information via group text or group email.

Mr. Oaks stated that Ms. Davis and he have submitted for the Shuttered Venue Operators Grant. He stated that The Center was considered a Tier 3 building but could be eligible for up to \$700,000.00 in Grant money.

Mr. Oaks stated that Ms. Vaughn has recently updated the venues website to make it more modern and easier to navigate. He also thanked Ms. Davis for taking care of the Concessions for current events.

Mr. Oaks stated that The Center has rehired two (2) of the FT Maintenance employees that were laid off in the Fall. At this time, they have not rehired any of the PT Security but have the Maintenance crew filling in with the overnight hours, at this time. He stated that other than a few events in July, there is not much scheduled through the summer months. He feels that it will probably be August or September before he can start talking about bringing employees back.n

Mr. Coffey asked for a motion to adjourn. A motion was made by Ms. Meyer, and seconded by Mr. Smarjesse. A voice vote was taken, motion carried and the meeting was adjourned at 12:08 PM.

Tracy Motter
Executive Secretary

Mr. Mike Coffey, Jr.
Chairman