

**PART-TIME MAINTENANCE WORKER**  
**JOB DESCRIPTION<sup>1</sup>**

**OBJECTIVE:** This position performs all maintenance functions as assigned and outlined to ensure cleanliness and overall physical appearance of the facility, inside and out.

**LEVEL OF AUTHORITY:** This position is a union position and reports to the Maintenance Crew Leaders and Director of Operations.

**CLASSIFICATION:** Non-exempt from FLSA.

**DESCRIPTION OF DUTIES:**

1. Performs manual work which may include, but is not limited to:
  - Setting up Center equipment (chairs, tables, risers, seating, etc.)
  - Setting Stage and Basketball flooring
  - Cleaning of Center facilities (mopping, waxing, buffing, etc.)
  - Monitor Center facilities during shows to ensure cleanliness.
  - Maintains cleanliness of Center facilities inside and out.
  - Operates some equipment during course of duties (forklift, etc.)
  - Maintaining facility (painting, repairing and other fix-up work)
  
2. Perform other duties as assigned by the Director of Operations, Event Coordinator, and General Manager.

**RELEVANT EDUCATION AND EXPERIENCE:**

- Previous work experience as a maintenance worker in building operations.
- Must be able to read and write.
- Ability to lift a minimum of 50 lbs.

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<sup>1</sup> The information contained in this job description is subject to change and modification by the employer at any time without advance notice.