



1 Convention Center Plaza
Springfield, IL 62701
Phone: 217.788.8800
Fax: 217.788.0811
www.springfieldpc3.com

Brian Oaks
General Manager

SMEAA OFFICERS
Mike Coffey, Jr.
Chairman
Mary Frances Squires
Vice-Chairman
Brad Mills
Secretary
Jeanette Goza
Treasurer

SMEAA MEMBERS
Bryce Benton
Jason Loftus
Patricia Meyer
Gregory Sronce
Bill Taft
Judy Yeager
Terry Young

*Springfield
Metropolitan
Exposition &
Auditorium
Authority*

BOARD MEETING AGENDA

January 16, 2018

12:00 p.m.

- I. **Call to Order / Roll Call – Mr. Coffey**
- II. **Statements from Visitors and Guests**
 - A. **FY'17 Audit Report - Chad Lucas (Sikich LLC)**
- III. **ACTION ITEMS:**
 - A. **Motion for approval of the Board Meeting Minutes of December 18, 2017 – Mr. Coffey**
 - B. **Motion for approval of Ordinance 2018-1 (Sexual Harassment Ordinance & Policy) - Mr. Coffey**
 - C. **Motion for approval of Lease Contracts – Mr. Coffey**
 - 1. **Crimestoppers Trivia Night
February 3, 2018
\$2,000.00 for the event.**
 - 2. **Garden Bros Circus
May 31, 2018
\$7,500.00 for the event.**
 - 3. **Health Occupation Students of America
March 13-15, 2019
\$10,000.00 for the event.**
 - D. **Motion for approval for Open Enrollment period through February 28, 2018 for The Center's Preferred Caterers list**
 - E. **Chairman’s Report – Mr. Coffey**
 - F. **Finance Committee Report – Ms. Goza**
 - 1. **Motion for approval of List of Bills**
 - 2. **Motion for approval of Finance Committee Report**

*Next SMEAA Board Meeting: Tuesday, February 20, 2018

IV. INFORMATION ITEMS:

A. General Counsel's Report - Mr. Stratton

B. General Manager's Report – Mr. Oaks

V. MOTION FOR ADJOURNMENT