

Bank of Springfield Center
1 Convention Center Plaza
Springfield, IL 62701

REQUEST FOR BIDS

Walk-through Metal Detectors

June 25, 2018

Bank of Springfield Center
REQUEST FOR BIDS

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SECTION I – INTRODUCTION

This Request for Bids is an invitation to submit bids for Walk-through Metal Detectors for the Bank of Springfield Center. The intent is to obtain information leading to the selection of Metal Detectors that will best meet the security needs of the Bank of Springfield Center.

All questions and inquiries regarding this request should be directed to:

Jodi Davis
Assistant General Manager
Bank of Springfield Center
1 Convention Center Plaza
Springfield, IL 62701
Phone: 217-788-8800
Fax: 217-788-0811
Jodi@theboscenter.com

Anticipated Time Frames for Evaluation and Selection Process

Issue Request for Bids to Vendors
Sealed Bids Due By 11:00 am
Sealed Bids Opened at 12 Noon

July 16, 2018
August 20, 2018
August 20, 2018

**Please submit two (2) copies of your bid to the above address.
Bids must be received by 11:00 am CST on August 20, 2018 to be considered.**

SECTION II – FACILITY PROFILE

1. The Bank of Springfield Center, or BOS Center, is an approximately 65,000 square foot, multi-purpose facility consisting of a 44,000 square foot Main Hall and a 21,000 square foot Lower Level that can be subdivided into 16 total meeting rooms. Included in the Lower Level is a 9,100 square foot banquet hall that can seat up to 700 people. The building broke ground for construction in 1975 in the downtown area of the Illinois state capital and held a grand opening in November 1979. The BOS Center completed an \$18 million renovation in 2014.
2. As a multi-purpose facility, the Bank of Springfield Center is used for exhibition and consumer shows, meetings and conventions, banquets, performance and sporting events, and concerts.
3. The Bank of Springfield Center is a municipality governed by an elected board of directors called the Springfield Metropolitan Exposition and Auditorium Authority, or SMEAA.
4. The BOS Center is tax exempt.

SECTION III – CRITERIA FOR EVALUATION OF RESPONSES

The Bank of Springfield Center will evaluate the responses to this Request for Bids based on the bidder's ability to:

- Meet the functional and technical requirements described in this Request for Bid as evidenced by the bidder's response.
- Provide the lowest bid solution that meets the financial goals of the Bank of Springfield Center.
- Demonstrate expertise and functionality as evidenced by client references and site visits.
- Provide a superior level of customer service and technical support, both pre-installation and post-installation to clients as evidenced by references.
- Comply with the Responsible Bidder Ordinance listed in Section VIII.

SECTION IV – BIDDER PROFILE

1. Identify the company name, address, city, state, zip code, telephone numbers and email address.
2. Identify the name, title, address, phone numbers, and e-mail address of the primary contact person for this project.
3. Provide a brief overview of your company including number of years in business, number of employees, nature of business, and description of clients.
4. Identify any parent corporation and/or subsidiaries, if appropriate.
5. List any industry awards/recognition that you have received, the awarding party, and the date received.
6. Indicate the total number of installations in the last 3 years by the year of.
7. Provide a summary of your company's short term and long term goals and strategic vision.
8. Provide a list of three references similar in size and specialty mix to the Bank of Springfield Center. References should be clients who have had their equipment installed within the past 48 months. (Include name, contact, address, telephone, equipment installed and date of installation)

SECTION V – PRODUCT SPECIFICATIONS

The preferred model is Garrett PD 6500i, Enhanced Pinpoint Walk-through Metal Detector (Part No. 1168414), or equivalent. Full product information and complete product specifications must accompany bid. Failure to comply with this request may eliminate your bid for consideration.

The quantity is eight (8) walk-through metal detectors, plus accessories listed below.

1. All walk-through metal detectors shall be gray.
2. Metal detectors shall be standard 30” clearance or greater.
3. All metal detectors shall include weatherproofing.
4. Bidder shall supply eight (8) hours of support training, assembling, testing, and calibrating. Cost shall be included in bid.
5. Bidder shall have walk-through metal detectors delivered within eight (8) weeks of the final acceptance of the bid, or as otherwise directed by the BOS Center after that time.
6. Four (4) hours of initial onsite support for first-time setup, including an event visit must be included.
7. One (1) per unit, Battery Modules, part no. 2225410 or a minimum of 10 hours of operation between charges.
8. Four (4) Operational Test Pieces (OTP), part no. 1600600.
9. Four (4) Flat Test Pieces (FTP), part no. 1620570.
10. Must include two (2) per unit, PD6500i Walk-through 4 Wheel Caster Set, part no. 1169111 (gray).
11. Must include one (1) per unit, Transportation Brace, part no. 1169200.
12. Must include one (1) per unit, 10 feet Jumper Cord, part no. 9431900.
13. Detailed Specifications:
 - a) A minimum of 20 application programs shall be included.
 - b) Up to 200 distinct sensitivity zones.
 - c) Thirty-three (33) independent detections zones with left, center, and right indication.
 - d) Overhead control unit: all electronics – LCD, alarm light, LED bar graph, control touch pads – integrated to eliminate wire exposure.
 - e) Tamper-proof settings: three (3) access levels of security clearance.
 - f) Self-diagnostic program: complete and automatic.
 - g) Zone sensitivity boost: adjustable in six (6) areas.
 - h) Warranty: twenty-four (24) months, parts and labor.
 - i) Minimum passageway interior size: width 30”; height 80”; depth 23”.
 - j) Overall exterior size: width 35”; height 87”; depth 23” – dimensions not to exceed 5% of listed specifications.
 - k) Temperatures: operating negative 4 degrees F to +149 degrees F; humidity to 95% non-condensing; store, negative 40 degrees F to 159 degrees F.
 - l) Power: fully automatic 100 to 240 VAC, 50 to 60 Hertz, 45 watts; no rewiring, switching, or adjustments needed.
 - m) Regulatory information: meets international airport standards such as TSA, ECAC, STAC, AENA, CJIAC, and DFT. Meets additional standards and requirements such as USMS, NIJ-0601.01 and NILECJ. Meets electrical safety and compatibility requirements for CE, FCC, CS, IEC, ICNIRP, and IEEE.
 - n) Weatherproofing: meets IP55, IEC 529 standard for moisture, foreign matter protection.

SECTION V – PRODUCT SPECIFICATIONS – CONTINUED

- o) Construction: attractive scratch and mar-resistant laminate. Detection heads and support: heavy duty aluminum.
- p) Control Outputs: solid state switches (low voltage AC or DC) for operating external alarms and control devices.
- q) Alarm Indicators/Random Alarm Feature: thirty-three (33) zones, volume-adjustable, audible tone, bright LED visual and remote alarms. Random alarm feature; adjustable from 0 to 50 percent.

SECTION VI – SERVICE AGREEMENT, WARRANTY, & FREIGHT CHARGES

1. Annual service agreement to be bid as a separate line-item. Proposal will itemize features of the agreement and frequency of service visits.
2. Bidder will be responsible for the correction or replacement of any defects or item without cost to the BOS Center during the 24 month warranty period, which fails under normal use.
3. All bids must include freight, shipping and handling charges to deliver all items being provided to the BOS Center, on or prior to the date listed in the specifications.

SECTION VII – SUBMITTALS

All bidders will submit copies of the following information with their bids:

1. A complete technical specification describing the proposed walk-through metal detectors and all accessories, including manufacturers product literature and drawings.
2. Bidder must provide a detailed explanation of any deviation from the bid specifications, if any, including detailed drawings and statements itemizing where products deviate from or exceed the bid specifications.
3. Provide a written guarantee/warranty for all equipment, components, and accessories.
4. Any additional information such as accessories or optional items that the bidder would like to have considered in addition to the products described herein.
5. Provide an itemized list of recommended spare parts including unit pricing for individual spare parts.

SECTION VIII – RESPONSIBLE BIDDER ORDINANCE

1. Bidder shall include a complete, accurate, and truthful listing and description of all citations, complaints, summons, decisions, determinations, judgments, or other allegations or findings of any violation of state or federal laws, which protect the health, safety, or welfare of workers, including but not limited to, OSHA, FMLA, FLSA, ADA, ADEA, NLRA, the Federal Civil Rights Act, the Illinois Human Rights Act, the Illinois Wage and Hour Law, and the Prevailing Wage Act filed against bidder or any entity with whom they are submitting the bid, including joint ventures and partners, and also including parent and subsidiary corporations, and shall further include a statement that such bidder is a participant in, or qualifies for participation in, at least one apprenticeship and training program approved by and registered with the United States Department of Labor's Bureau of Apprenticeship and training.
2. Any bidder who willfully fails or refuses to include the information required in Paragraph one, or whose report is substantially incomplete, inaccurate, or untruthful, shall be disqualified and its bid rejected.
3. Bank of Springfield Center may reject any bid and disqualify any bidder whose report, or subsequent inquiry into the matters contained in such report, reveals any of the following:
 - 3.1. That there has been a finding, determination, or judgment by an agency of the state or federal government charged with the responsibility of enforcing laws and regulations, which protect the health, safety, or welfare of workers, as enumerated above, or otherwise, that the bidder has violated such a statute or regulation, and that such violation was:
 - 3.1.1. Found to have been part of a pattern of similar violations, or
 - 3.1.2. One of three or more similar violations committed within the two years immediately preceding the submission of the bid, or
 - 3.1.3. Classified by an agency of the state or federal government as serious, or
 - 3.1.4. One which threatened the health or safety of the workers employed by the bidder, or
 - 3.1.5. One resulting in the payment of back wages and benefits of \$5,000 or more, or
 - 3.1.6. One that resulted or could have resulted in the debarment of the bidder from contracting with the state or federal government, or any agency thereof.
 - 3.2. That the bidder does not participate in, or is not qualified to participate in, an apprenticeship.
4. That any person, firm, corporation, or other entity seeking to submit bids for any project of the BOS Center as herein described, which has been disqualified or had its bids rejected by the BOS Center on three or more occasions within the three years immediately preceding the submission of the bid, which is then currently before the BOS Center for consideration, shall be debarred from submitting further bids for the BOS Center projects for a period of one year following the rejection of the bid then currently being considered.