



Bank of Springfield Center
1 Convention Center Plaza
Springfield, IL 62701

REQUEST FOR PROPOSAL

Rigging Equipment for East End

June 19, 2023

Bank of Springfield Center
REQUEST FOR PROPOSAL

TABLE OF CONTENTS

SECTION I – INTRODUCTION2

SECTION II – FACILITY PROFILE.....2

SECTION III – CRITERIA FOR EVALUATION3

SECTION IV – SUBMITTER PROFILE3

SECTION V – RIGGING EQUIPMENT PROPOSAL.....4

SECTION VI - ADDITIONAL NOTICES5

SECTION VII – DRAWINGS.....7

.....

SECTION I – INTRODUCTION

This Request for Proposal is an invitation to submit proposals for rigging equipment to be installed for the Springfield Metropolitan Exposition & Auditorium Authority (d/b/a Bank of Springfield Center).

All questions and inquiries regarding this RFP should be directed to:

Rich Sherwood
Director of Operations
BOS Center
1 Convention Center Plaza
Springfield, IL 62701
Phone: 217-788-8800
Fax: 217-788-0811
rich@theboscenter.com

Anticipated Time Frames for Evaluation and Selection Process

Issue RFP	June 19, 2023	
Response to RFP Due By 4:00 pm	July 14, 2023	Present to
SMEAA Board at 11:45 am	July 17, 2023	

**Please submit one (1) copy of your response to the above address.
Responses must be received by 4:00 pm CST on May 19, 2023 to be considered.**

SECTION II – FACILITY PROFILE

1. The Springfield Metropolitan Exposition & Auditorium Authority (SMEAA) was created pursuant to the Illinois Compiled Statutes to oversee the Bank of Springfield Center (formerly Prairie Capital Convention Center). SMEAA is classified as a municipality with taxing powers and is governed by an elected board, consisting of eleven members.
2. The Bank of Springfield Center is an approximately 65,000 square foot, multi-purpose facility. The building broke ground for construction in 1975, held a grand opening in November 1979, and completed an \$18 million renovation in 2013.
3. The SMEAA Board will contract for rigging equipment.

SECTION III – CRITERIA FOR EVALUATION OF RESPONSES

The Bank of Springfield Center will evaluate the responses to this RFP based on the submitter's ability to:

- Meet the requirements described in this RFP as evidenced by the RFP response.
- Provide evidence of qualifications and technical expertise to produce theatrical curtains for the Bank of Springfield Center.
- Demonstrate expertise as evidenced by similar installed rigging equipment.
- Provide a superior level of customer service and support.

SECTION IV – SUBMITTER PROFILE

1. Identify the company name, address, city, state, zip code, and telephone numbers.
2. Identify the name, title, address, phone numbers, and e-mail address of the primary contact person for this project.
3. Provide a brief overview of your company including number of years in business, number of employees, and description of clients.
4. Identify any parent corporation and/or subsidiaries, if appropriate.

SECTION V – Rigging Equipment Proposal

Provide a rigging equipment proposal that includes:

1. 18 – 12” x 12” Heavy Duty Box Truss – 10’ Length
2. 4 – 12” x 12” Heavy Duty Box Truss – 8’ Length
3. 18 – 10’ Schedule 40 Aluminum Pipe

Each pipe to have 3/8 Eyes and S hooks, on 12” centers (for hanging drapery)
Pipe needs to be mounted in each 10’ truss.

4. 4 – 8’ Schedule 40 Aluminum Pipe
Each pipe to have 3/8 Eyes and S hooks, on 12” centers (for hanging drapery)
Pipe needs to be mounted in each 8’truss.
5. 2 – Hinge Plates for 12” HD Box
6. 8 – ½ ton 220V 3 Phase CM Classic Loadstar

- Model F IP-66 Hoist with Swivel Hook
- 50’ of lift per hoist (Star Grade ½ ton loadstar Hoist Chain)
- 3 phase Hoist Wiring Package
 - 5’ 4pin Twistlock Power Tail (L16-20)
 - 5’ 4pin Twistlock Pickle Tail (L14/20)
- ½ ton Loadstar Chain Bag with Bracket

7. 1 – 12ch 3P Install Motor Controller
 - Three Phase (208V XYZG) 80A 208V 3 phase terminal block power input
 - (4) 20A3P circuit breakers (3 hoist per breaker)
 - (4) 208V 3phz terminal block power outputs
 - (12) Up/Com/Down relay contact control, terminal block outputs
 - Handheld remote w/50’ 6 pin XLR ext. cable
 - NEMA1 wall mount 20” x 16” x 6” cabinet
8. 11 – Dual Twist Install Box w/Terminal Block Connections
 - Three Phase (L16-20)/(L14-20)
9. 1 – Single Gang wall mount 6pin XLR motor controller remote plug station w/terminal block connection
10. 1 – 75’ 6pin XLR Motor Controller Remote Cable
11. 3 – 3 Ton Beam Clamp (3.2” – 12’6” Flange)

12. 26 – 3’ wire core round sling (GAC) Black
13. 48 – 5/8 Domestic Screw Pin Anchor Shackle
14. 2 – 5/8 Pear Ring
15. 3/8 Wire Rope Slings with Thimble
 - 4 – 2’
 - 8 – 5’
 - 4 – 10’
 - 7 – 15’
 - 4 – 20’
16. Quote must include all labor, riggers, and supervisors for installation.
17. Quote must include any machinery needed for installation, such as aerial lifts.
18. Quote shall include the installation of chain motors, rigging equipment, Installation of electrical boxes, etc.(Electrical contractor will install conduits and pull required wire).
19. Local electrical contractor will run all conduits and pull wire for system installation. Please provide wiring diagram for electrical contractor to use for electrical quote.
20. Include submittal drawing of each piece of equipment.
21. Include a system wiring diagram for the distribution and control package.
22. Include a second option for west end rigging baton with no angles, only runs straight from north to south for curtains.

SECTION VI – ADDITIONAL NOTICES

1. The Illinois Department of Labor prevailing rate of wages for Sangamon County is required for each craft or type of worker needed to execute the contract.

2. Responsible Bidder: Any entity submitting a bid shall include a complete, accurate, and truthful listing and description of all citations, complaints, summons, decisions, determinations, judgments, or other allegations or findings of any violation of state or federal laws, which protect health, safety, or welfare of workers, including but not limited to OSHA, FMLA, FLSA,

ADA, ADEA, NLRA, the Federal Civil Rights Act, the Illinois Human Rights Act, the Illinois Wage and Hour Law, and the Prevailing Wage Act filed against it or any entity with whom it is submitting the bid.

3. If the lowest bidding local vendor is a responsible bidder and the lower bidders are not local vendors and if the local vendor's bid is higher than the nonlocal by no more than five (5) percent, then that local vendor shall be considered the local responsible bidder.

SECTION VII - DRAWINGS

